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Study Leave Arrangements 2017

Dear Parent/Carer,

During the study leave period, a varied programme of activities have been planned for our S4-6 pupils. While these are open to all senior years we would hope that those who do not have a full exam diet would take full advantage of these opportunities.

We have chosen the activities with a view to providing sessions which complement the exam period as a way of gathering further knowledge or expertise (First Aid/Employability Skills/Food Hygiene)

Below is the draft Activity Programme we may be able to offer depending on the uptake. Can I ask that your child/ward completes the attached sheet and returns this to their DCT tutor by Wednesday 19th April 2017. Details of what is involved in each session can be found overleaf. Before a pupil signs up to any of these activities, they need to check that it doesn't clash with any of their examinations. Pupils would be expected to attend all of the sessions for their chosen activity/activities.

Yours faithfully

Mary O'Brien and Jennifer Skene
Depute Headteachers

Name _____ Class _____

I will be sitting ____ examinations during the exam diet.

I would be interested in being involved in the following activities: Please tick appropriate boxes

Sessions offered by outside agencies	
Employability Skills	
First Aid	
Film making	
Food Hygiene	

Study Leave Final Programme 2017

	Monday 01/05	Tuesday 02/05	Wednesday 03/05	Thursday 04/05	Friday 05/05
Full Day	May Day Holiday	Maths all levels all morning		Maths all levels all morning	
P1/P2		English all levels Media/Film Making	P1 Art H Ms DICKSON	Employability skills session	P2 Art H THOMAS
P3/4		Bio/Chem N4 PE H Music N4/5	Food Hygiene course Tech H/AH	P4 Health and Food AH English (all)	Chemistry N4 Drama N4/5
P5/6			Bio N4 Drama N4/5	Chemistry N4 Media/Film Making Music H/AH Art N4/N5 Ms THOMAS	Physics N4 PE H Music N4/5
	08/05	09/05	10/05	11/05	12/05
Full Day		Maths all levels all morning		Maths all levels all morning	
P1/2	Physics N4 Health and Food H/AH Drama H	English all levels Media/Film Making	P1 Art H Ms THOMAS	Drama H	P2 Art H Ms THOMAS
P3/4	Biology N4 Art N5 Ms THOMAS	Bio/Chem N4 PE H Music N4/5	Food Hygiene course Tech H/AH	P4 Health and Food AH English (all)	Chemistry N4 Drama N4/5
P5/6	P5 Music AH		Biology N4 Drama N4/5	Chemistry N4 Media/Film Making Art N4/N5	Physics N4 PE H
	15/05	16/05	17/05	18/05	19/05
Full Day		Maths all levels all morning		Maths all levels all morning	First Aid Course
P1/2	Physics N4 Health and Food H/AH Drama N4	English all levels Media/Film Making	P1 Art H Employability skills session	Drama H	P2 Art H Ms THOMAS
P3/4	Biology N4 Art N5 Ms THOMAS	Bio/Chem N4 PE H	Food Hygiene course Tech H/AH	P4 Health and Food AH English (all)	Chemistry N4 Drama N4/5
P5/6	P5 Music AH		Biology N4 Drama N4/5	Chemistry N4 Media/Film Making Art N4/N5	Physics N4 PE H
	22/05	23/05	24/05	25/05	26/05
Full Day		Maths all levels all morning		Maths all levels all morning	
P1/2	Physics N4 Health and Food H/AH Drama H	English all levels Media/Film Making	P1 Art H GOOSE		P2 Art H GOOSE
P3/4	Biology N4 Art N5 Ms THOMAS	Bio/Chem N4 PE H	Food Hygiene course Tech H/AH	P4 Health and Food AH Art N5 GOOSE English (all)	Chemistry N4
P5/6			Bio N4 Drama N4/5	Chemistry N4 Media/Film Making	Physics N4

Portlethen Academy Study Leave Programme 2017

Activity Descriptors

Media/Film Making (7 Sessions)

This would involve

- Introduction to media terms and techniques
- Understanding of planning and organising film production
- Working in a group co-ordinating resources, discussing roles, delegation
- Learning how to film and record moving images and sound
- Editing footage using video editing software

(English staff)

Employability Skill workshop (1 session on 2 occasions)

Work alongside Skills Development Scotland to identify your skills, build your opportunity awareness and develop your CV as part of our Employability Skills session. Tips for writing a well-crafted letter will be covered along with other information to make sure that your job application gets noticed.

(Ross Phillips Career Adviser)

First Aid (1 Full day)

A one day certificated course in basic first aid training. A useful addition to any CV

(External provider ABRAS)

Food Hygiene (5 sessions)

A one day certificated course on food hazards and safety. This is useful for any pupil wanting to work in catering (At any level)

(Health Promotion staff)

Subject Times

These times have been set up so pupils can access subject staff to complete any outstanding assessments and get support with revision. Pupils may have arranged to see staff on an individual basis though, outwith these times.

GOOSE week support (24th-26th May)

Pupils will have the opportunity to support some of the GOOSE week activities which will run in and around the school. (A small cost may be involved)

Please note: The proposed programme above is in draft form. Some of these sessions can and will only run where interest and numbers permit.